Virtual University of Pakistan

Assessment Team Report

Department: Psychology

Program Title: BS Psychology

Assessment Cycle: Cycle-IV

Assessment Year: 2024-25

Criteria Referenced Evaluation

#	Standards' Title	Weightage	Approved	Approved with Recommendations	Approved with Conditions	Not Approved	Score
Standard-1	Programme Mission, Objectives & Outcomes	15%		✓			10.67
Standard-2	Curriculum Design & Organization	20%		✓			16.00
Standard-3	Subject-Specific Facilities	15%		✓			10.80
Standard-4	Student Support & Advising	10%		✓			8.67
Standard-5	Teaching Faculty/Staff	20%		✓			14.50
Standard-6	Institutional Policies & Process Control	10%		✓			8.31
Standard-7	Institutional Support & Facilities	5%					0.00
Standard-8	Institutional General Requirements	5%					NA

Signature of Assessment Team Lead:
Name : Dr. Mahira Ahmad
Designation : Assistant Professor
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Signagure of DQE Coordinator:					
Name Syed Naveed Anwer					
Designation Officer Quality Assurance					
NS.					

Standard	Standard-1 Programme Mission, Objectives & Outcomes Weight = 0.15					0.15	
Factors S	core	NA	5	4	3	2	1
1	Institution and department mission statements are documented and aligned with the Programme Educational Objectives (PEOs).			\checkmark			
2	PEOs define expected graduate achievements a few years after graduation, supported by a strategic plan outlining necessary actions.				$\overline{\checkmark}$		
3	Every PEO includes evidence of its alignment with institutional mission, assessment strategies and timelines, along with documentation of implemented improvements.			V			
4	Programme Learning Outcomes (PLOs) are aligned with the PEOs and use of action verbs support their attainment.			V			
5	The extent to which graduates achieve PLOs is assessed using defined methods such as alumni, graduating student, and employer surveys.				\checkmark		
6	Survey data are collected systematically, analyzed, and presented in the report, with documented use of results for timely program improvements.			\checkmark			
7	Accreditation outcomes and feedback are documented, with corresponding actions taken and planned improvements clearly described.	\Diamond					
8	The program's strengths, weaknesses, and major future development plans are identified and supported by evidence.				$\overline{\checkmark}$		
9	The department conducts periodic performance reviews using quantifiable measures to inform strategic decisions and continuous improvement.			\checkmark			
10	Students are actively engaged in program evaluation, with documented evidence of their participation and feedback impact.				$\overline{\mathbf{V}}$		
	Total Encircled Value (TV)	1	0	20	12	0	0
	Score 1 (S1) = [TV/(No. of Questions *5)] *100 *Weight =			10.	67		

Standard-1	Standard-1 Programme Mission, Objectives & Outcomes						
	Comments/Observations/Key Findings:		Recommendations/Conditions				
1		1					
2	A strategic plan with clearly defined timelines is needed to assess each PEO	2					
3		3					
4		4					
5	To ensure program effectiveness, graduate performance may be reviewed using employer survey results.	5					
6		6					
7		7					
8		8					
9		9					
10		10					

Standard-	-2 Curriculum Design & Organization					Weight =	0.20
Factors Score		NA	5	4	3	2	1
1	The curriculum is consistent and support the programme's documented objectives.			\checkmark			
2	Theoretical background, problem analysis and solution are stressed within the programme's core material.			V			
3	The curriculum satisfies the core requirements for the programme, as specified by the respective accreditation body and HEC curricula.			V			
4	The curriculum satisfies the major requirements for the programme as specified by HEC and the respective accreditation body/councils.			V			
5	The curriculum satisfies general education, arts, and discipline requirements for the programme, as specified by the respective accreditation body/council.			V			
6	Information technology components of the curriculum is integrated throughout the programme.			V			
7	Oral and written communication skills of the student are developed and applied in the programme.			V			
8	Different feedback surveys conducted each semester for each course from students and faculty.			V			
	Total Encircled Value (TV)	0	0	32	0	0	0
_	Score 2 (S2) = [TV/(No. of Questions *5)] *100 *Weight =			16.	00		

Standard-2	Standard-2 Curriculum Design & Organization					
	Comments/Observations/Key Findings:	1	Recommendations/Conditions			
1		1				
2		2				
3		3				
4		4				
5		5				
6		6				
7		7				
8		8				
9		9				
10		10				

Standard-3	3 Subject-Specific Facilities	Weight = 0.1					0.15
Factors Sc	core	NA	5	4	3	2	1
1	Laboratory and computing facilities supporting the program are documented, including their adequacy, accessibility, and alignment with program requirements.				$\overline{\checkmark}$		
2	Students and faculty have timely access to up-to-date manuals, instructions, and safety documentation, with evidence of availability and use.			$\overline{\checkmark}$			
3	Each laboratory includes details on technical support personnel, the level and nature of instructional support, and resource availability.			V			
4	Computing infrastructure (hardware, software, and networks) is sufficient to meet the program's teaching and learning needs.			V			
5	Laboratory and computing facilities are regularly assessed against similar programs at top HEIs, with deficiencies and improvements documented.				\checkmark		
	Total Encircled Value (TV)		0	12	6	0	0
	Score 3 (S3) = [TV/(No. of Questions *5)] *100 *Weight =			10.	80		

Standard-3	3 Subject-Specific Facilities		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1	3.1 Laboratory Documentation & Access Photographic evidence	1	How it is maintained the process for justifying its inclusion needs further elaboration. It could be even uploaded on VU web site for each semester for further authetication
2	3.1 Laboratory Documentation & Access Guidelines (feel free to present the evidence in whatever format best suits your context)	2	Mention the details under the box as it needs elaboration for better comprehension
3	Show the manuals 3.1 Laboratory Documentation & Access 26 3. Student Feedback At the end of each session, students complete a standardized feedback form to share their learning	3	If standardised needs citation , if not then the process about how and when updated. Statements needs to be SMART
4	3.2. Laboratory Facilities & Support Personnel Again under the EOI there is a box, general guidelines—present the evidence in any format that suits your context	4	under the box elaborate its purpose for understanding
5	3.3 Description of Computing Facilities	5	Evidence needs enhancement
6		6	
7		7	
8		8	
9		9	
10		10	

Standard	-4 Student Support & Advising	Weig				Weight =	Weight = 0.10	
Factors S	core	NA	5	4	3	2	1	
1	The department has a documented strategy for course offerings, including the frequency of major, elective & allied courses offered by other departments.		V					
2	Courses taught by multiple instructors have clear coordination mechanisms to ensure effective student–faculty interaction and instructional consistency.			V				
3	Students are clearly informed about program requirements through accessible and timely communication channels.		V					
4	An academic advising system is in place, with mechanisms for evaluating its effectiveness.			\checkmark				
5	A student counselling system exists, providing access to professional support services when needed, with evidence of availability and utilization.			\checkmark				
6	Students have documented opportunities to engage with practitioners and participate in technical and professional societies.			V				
	Total Encircled Value (TV)	0	10	16	0	0	0	
	Score 4 (S4) = [TV/(No. of Questions *5)] *100 *Weight =			8.6	57			

Standard-4	Student Support & Advising		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1	Student Advising and Counselling 4.1. Student Facilitation in Programme Completion Point 6 Academic-Advising-Current year academic advisor allocation statistics. Mode of interaction	1	Statement needs elabortaion and evidence for strong back up.
2	4.3 Student Counselling & Professional Engagement Department of Psychology conducts four counseling sessions per semester on adobe to guide students on various problems and queries other than academics.	2	evidence for conduction of counselling workshopds need to be incorporated along with description on which type of counselling as quoted other than academics needs elaboration and evidenced based data
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	

Standard	-5 Teaching Faculty/Staff					Weight =	0.20
Factors Score		NA	5	4	3	2	1
1	A web page shows program areas and the number of specialized teaching staff, along with faculty CVs is publically available.			\checkmark			
2	Teaching staff strength is sufficient to deliver the curriculum and achieve programme objectives.						
3	Student feedback on teaching and assessment is collected each semester and used for instructional improvement.			V			
4	The department has defined criteria for faculty currency in the discipline, and the percentage of faculty meeting these criteria is documented.						
5	Mechanisms are in place to ensure full-time faculty have adequate time for scholarly and professional development.			V			
6	Teaching staff development programs are available at departmental and institutional levels, with documented evidence of effectiveness.			V			
7	Faculty development programs are evaluated regularly, and results are used for program enhancement.			V			
8	Programs for faculty motivation and job satisfaction are implemented, with effectiveness measured through periodic faculty surveys.				V		
	Total Encircled Value (TV)	0	0	20	9	0	0
	Score 5 (S5) = [TV/(No. of Questions *5)] *100 *Weight =			14.	50		

Standard-5	5 Teaching Faculty/Staff		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1		1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	

Standard	-6 Institutional Policies & Process Control					Weight =	0.10
Factors S	Score	NA	5	4	3	2	1
1	Admission criteria are clearly defined and communicated to prospective students, and periodically evaluated for improvement.		$\overline{\checkmark}$				
2	Policies and procedures for credit transfer are documented and accessible.			\checkmark			
3	Student registration processes are clearly outlined, and academic progress is systematically monitored to ensure adherence to degree requirements.			\checkmark			
4	Procedures are in place to verify that graduates meet all programme requirements, with periodic evaluations to inform improvements.						
5	Processes for recruiting and retaining qualified teaching staff are documented, aligned with the institutional mission, and evaluated for effectiveness.						
6	Faculty evaluation and promotion processes reflect institutional mission and are periodically reviewed for continuous improvement.			V			
7	Teaching and learning processes are designed to ensure instructional effectiveness and student-centered learning, using evaluation mechanisms for improvement.			\checkmark			
8	Academic and support information is provided to prospective and current students to support informed decision-making and successful progression.				V		
9	Programme expectations and student responsibilities are clearly communicated throughout the study period.				V		
10	Upon graduation, students receive a comprehensive academic record reflecting their achievements.		V				
11	Programme practices align with institutional values, ethical standards, and policies on equality, diversity, inclusion, and academic integrity.						
12	Transparent procedures exist to safeguard the rights and interests of students, faculty, and staff, including handling of complaints and appeals.			V			
13	All critical processes (admissions, teaching, student progress, evaluation) are periodically reviewed, and evaluation results are used for enhancement.				V		
	Total Encircled Value (TV)	0	25	20	9	0	0
	Score 6 (S6) = [TV/(No. of Questions *5)] *100 *Weight =			8.3	31		

Standard-6	Institutional Policies & Process Control		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1	Documented Recruitment, Retention, and Evaluation Processes for Department Members	1	Needs back up evidence to support the details
2	Faculty Retention Strategies	2	Needs back up evidence to support the details
3	Periodic Evaluation and Improvement Faculty teaching is subject to regular assessment. Evaluations consider both student feedback and peer reviews.	3	Needs back up evidence to support the details
4		4	
5		5	
6		6	
7		7	
8		8	
9		9	
10		10	

Standard	-7 Institutional Support & Facilities					Weight =	0.05
Factors S	Score	NA	5	4	3	2	1
1	The programme provides a self-evaluation of its compliance with standards, identifying gaps and plans for improvement where needed.						
2	Secretarial support, technical staff, and office equipment are sufficient to support programme operations.						
3	Data on graduate students, research assistants, and PhD students over the past three years are provided, along with teacher-to-graduate student ratios.						
4	Library, laboratory, and computing resources are documented, and their adequacy assessed relative to programme needs.						
5	Facilities and infrastructure supporting modern teaching and learning practices are available and evaluated for adequacy.						
6	The library's technical collection and user support services are sufficient to meet academic and research needs.						
7	Classrooms and faculty offices are adequate in number, space, and functionality to support effective teaching and learning.						
	Total Encircled Value (TV)	0	0	0	0	0	0
	Score 7 (S7) = [TV/(No. of Questions *5)] *100 *Weight =			0.0	00		

Standard-7	Institutional Support & Facilities		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1	No Data available, so not marked	1	
2		2	
3		3	
4		4	
5		5	
6		6	
7		7	
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9		9	
10		10	

Standard-	-8 Institutional General Requirements					Weight =	0.05
Factors S	core	NA	5	4	3	2	1
1	Postgraduate research programmes are offered only when institutional academic standards—aligned with national expectations—can be met.	\Diamond					
2	Detailed regulations on admission, registration, assessment, and awarding are documented, accessible, and open to review by the institution and department.	\Diamond					
3	Research activities align with regional, national, and international societal and industrial needs.	\Diamond					
4	Research opportunities are offered only where appropriate academic supervision, research infrastructure, and student support are available.	\Diamond					
5	Publicity materials for research programmes are clear, accurate, and detailed enough to support informed student choice.	\Diamond					
6	Admission procedures are well-defined, consistently applied, and ensure that only qualified candidates are selected through a multi-expert review process.	\Diamond					
7	Admissions processes are fair, transparent, and promote equality of opportunity.	\Diamond					
8	Research student entitlements and responsibilities are clearly defined and communicated at the start of the programme.	\Diamond					
9	New research students are supported with orientation activities that help them understand the academic and social environment of the institution.	\Diamond					
10	The feasibility of research projects is assessed prior to admission, for both full- and part-time students.	\Diamond					
11	Research students have access to sufficient training to develop the skills required for completing their research and preparing for future careers.	\Diamond					
12	Supervisors are qualified subject experts with the skills and experience necessary to guide, monitor, and support research students.	\Diamond					
13	Research supervision is structured to ensure consistent progress tracking and timely communication with students.	\Diamond					
14	Research assessment processes are clearly defined, rigorous, fair, consistent, and well communicated to both students and supervisors.	\Diamond					
15	Systems have been set up to collect and address feedback from students and supervisors about the research experience and support infrastructure.	\Diamond					
16	Clear procedures for complaints and appeals are documented, consistently enforced, & readily available to provide support throughout the process.	\Diamond					
17	The institution regularly reviews its effectiveness in meeting the quality standards (Precepts) of research degrees awarded in its name.	\Diamond					
	Total Encircled Value (TV)	17	0	0	0	0	0
	Score 8 (S8) = [TV/(No. of Questions *5)] *100 *Weight =			Not App	olicable		

Standard-8	Institutional General Requirements		
	Comments/Observations/Key Findings:		Recommendations/Conditions
1		1	
2		2	
3		3	
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7		7	
8		8	
9		9	
10		10	

ASSESSMENT SCORE		S1 10.6				S3		S4	-	S5	\$6	+	S7 0.00	+	S
OVERALL JUDGEMENT	=	68.9	4 / 9 Score	95 ('	72.5 ' alized	7%) as '01'	Stand			'Not Ap		+	0.00	+	INA
Overall Comments by Assessment Team:	on athe			olo ovor	all aug	li+. ,									
Approved with conditions, we are confident the required recommendations will stre	engthe	en the pr	rograr	n's over	all qua	lity.									
Comments by DQE Coordinator:															
Comments by DQE Coordinator:															
Comments by DQE Coordinator:															